



**IFMA Airport Facilities Council**  
**World Workplace Meeting and Business Meeting October 2, 2018, 8:00 am**  
**Charlotte Convention Center, Room 203A**

**Tuesday, October 2, 2018, 08:00 a.m.**

**Attendees:**

Stuart P. Mathews  
Mark Lynn Arbogast  
David Carden  
Donald Desrosiers  
Eric T. Dillinger  
Joseph Gibbons  
David K. Jacks  
Jim Lindsay

Greg Nowakowski  
David J. Shaw  
Shantel Woods  
Valerie Johnson  
Troy J. Donahue  
Mike Tesker  
Elizabeth Sullivan  
Christopher Doneyan  
James Cellini

Leo Laanen  
Heleen Arends  
Bruce Abbate  
Jens Lederer  
Eva Buurma  
Richard Connolly  
Nieis Peters  
Cecile Ridings

John Means

Airport Facilities Council of IFMA began with breakfast at 8:00 am.

Stuart Mathews, President, welcomed all to the World Workplace Airport Facility Council meeting. It is a great time to get face to face with our peers and vendors. We are fortunate today to have both of our scholarship awardees in attendance this morning. Thanks to our sponsors, EDI, JBT AeroTech, Johnson Controls, Hog Technologies (formerly Waterblasting Technologies), ISS Facility Services, ThyssenKrupp, the Houston Airport Systems, and Salt Lake City International Airport. Stuart sent out a special thank you to Joshua Amos, IFMA, for all the hard work he does in assisting the Airport Council. Stuart stated that there is a sign in sheet going around the room so please make sure you have your name and contact information on that list.

John Means, Council Vice President, stated that he has been with the Airport Council 5 years now and it is such a great experience working with peer groups and training. The people in this room are your resources so use them. That is why we are all here today.

**At 8:15 am Stuart called the business meeting to order.**

Stuart began by stating that Ellen Crews, Council Treasurer, could not make this year's World Workplace meeting so he will be filling in for her as best he can. Stuart stated that the 2017 World Workplace and the 2018 Spring Conference Business Meetings had no official note taker due to the sudden illness of Judy Kane. With the assistance of Council Members and their notes, he was able to recreate the business meetings and document the minutes.



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**I. Secretary's Report**

Cecile Ridings, Interim Secretary, summarized the minutes from the 2018 Spring Business Meeting, Salt Lake City, Utah.

- The Financial Statements at the Spring Conference 2018 Business Meeting had the Council in solid financial shape with a combined bank account total of \$75,123.25. The spring 2017 Airport Conference held in Knoxville was a great success and generated a positive cash flow of \$1,955.34.
- Discussion commenced on ways to support Facility Managers utilizing these funds for further their educational opportunities and/or increase scholarship amounts or winners.
- Membership Committee Chair, Shantel Woods discussed her efforts towards expanding membership by focusing on the executive level.
- Scholarship Council Chair, Troy Donahue, and Shantel Woods discussed the selection process for scholarships and how this council has to compete with other IFMA Scholarship providers and the challenges of finding individuals interested in facilities management in the aviation industry.
- Stuart Mathews discussed benchmarking efforts currently taking place amongst a few airports and described the interest in continuing to collaborate primarily on best practices, rather than focusing specifically on metrics and numbers.
- John Means, Council Vice President, reminded members that the next two year election cycle would be coming up in the fall and he invited members to nominate individuals to fill any of the four elected positions for the Board, President, Vice President, Secretary and Treasurer.

Eric Dillinger motioned to approve the 2018 Spring Conference Minutes, John Means seconded, all approved.

**II. Membership Report**

Shantel Woods, Council Member Chair, stated that currently the Airport Council has almost 200 members, 10 new members within the last few weeks and she urged all members to be ambassadors, we are the resources.

**III. Treasurer's Report**

Stuart Mathews stated that the 2019 budget, beginning July 1, 2018, is projecting \$36,050.00 in revenue and \$35,525.00 in expenses with a positive cash flow projected of \$525.00. The Spring Conference revenues were \$11,925.00, expenses were \$7,660.24



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with a positive cash flow of \$4,264.76. The combined bank account balances affords the committee the opportunity to utilize some of the funds by increasing the scholarship size or quantity and/or to assist current Airport Facility Council Members in support of their professional development in obtaining their FMP, CFM or SFP certifications via a scholarship.

### IV. Scholarship Recipients

Troy Donahue, Council Member Chair, stated that the scholarship awardees have such a booked schedule here at World Workplace that we were fortunate to have them both in attendance at our meeting this morning. He introduced Eva Buurma, from Hanze University, the Netherlands and Elizabeth Sullivan, Chaffey College, California and congratulated them on winning the Airport Facilities Council 2018 scholarships. He noted that in addition to the scholarships they receive their trip here to World Workplace paid is paid for as well. They will be presented their scholarships in an awards ceremony tonight.

### V. New Business

1. John Means stated that the Spring Conference was typical of what we are trying to do. It was a huge success by providing the tools and processes they use for snow removal while trying to keep up with the high traffic challenges. The 2019 Spring Conference is being schedule for Cincinnati, OH (CVG) dates are not yet confirmed.
2. Stuart stated that every year they try to receive feedback from the Spring Conference on the different topics so that we can better understand and plan for the next conference.

### VI. New Board Elections

Stuart stated that the elections were put out in August and were due in September, for a two year term, and the results are:

Ellen Crews, Treasurer  
Cecile Ridings, Secretary  
Troy Donahue, Vice President  
John Means, President  
Shantel Woods, Scholarship/Membership Council  
Stuart Mathews to fill the role as Past President.



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Stuart Mathews motioned the approval of the nominees, second by Shantel Woods, all approved.

Business meeting adjourned 8:50 am.

**JFK Chamber of Commerce Presentation, Bruce Abbate, Office Worx**

Bruce stated that the JFK Chamber of Commerce was created in 1978 to share common concerns, improve business opportunities at the airport, a community of mutual benefits. This Chamber is trying to create a teaching environment to support airport commerce which serves over 70 million passengers annually. This Chamber helps support minority and small businesses and is used as a mentoring program. This is their way of training vendors and tenants how to do business at the airport. All those tenants and vendors are listed that do business with the airport. They utilize this as a ramp or an inlet to do business with the airport. There were questions that due to the business and purchasing processes most airports have to bid out work and can't simply call a vendor on a list. It was also discussed that most airports are involved within their city or local Chambers of Commerce and you could get into some turf wars with trying to create another.

**Hog Technologies Presentation, Adam Baldwin, VP of Marketing**

Hog Technologies (Waterblasting Technologies) recently went through a name change because their equipment covers much more than waterblasting to remove paint and rubber with high pressure water. With reduced pressure these can clean airfield and roadway paint lines reducing the need and cost to repaint. Their machines are all inclusive in that it holds and separates the water and the solids for proper disposal. They offer equipment that can grind and/or groove pavement. They have an extensive training program for operations and maintenance of their equipment at their facility in Florida. Discussion on costs, ROI, risk, environmental impact and the economic impact/benefit. After discussion several airports that have the equipment has all positive things to say about it however it was recommended that you need the proper crew to operate and maintain and are certified through Hog Technologies

**Town Hall**

Stuart Opened up the forum for questions anyone may have.

John Means inquired from others if they were also experiencing a lack of labor/staff to fill open positions. After discussion it was agreed that most airports were experiencing the same problems, several remedies were explored such as developing a partnership with local schools, reaching out to veterans, providing internships.



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Discussion on their maintenance departments aging work force, increased injuries and time off work.

Discussion on utilizing an intern or create a scholarship to put together a playbook so that we can all share ideas & research. Utilize them to promote the Airport Council, staff a booth at ACI and IFMA.

Discussion on capital funding and if others were hesitating to ask for those funds. John Means stated that now is the time. There is growth in the market and he encourages you to ask for the funding for improvements now since the airlines are growing and expanding. This is an exciting time and we can leave money on the table when we are at capacity and growing.

Stuart thanked all for the last four years he has been acting president. He encourages members to get involved and he is excited to stay involved himself as Past President.

John, Council President, thanked Stuart for his time and leadership.

Conference ended at 11:55 am.