



IFMA Airport Facilities Council
Business Meeting Minutes-Council Call
February 13, 2019, 3:00 pm EST

Attendees

John Means	President, Atlanta Hartsfield International Airport
Stuart Mathews	Past President, Port of Seattle
Cecile Ridings	Secretary, Kenton County Airport Board
Joshua Amos	Components Liaison, IFMA
Shantel Woods	Council Member Chair, Houston Airport System

I. Review & Approve Meeting Minutes, January 9, 2019

Cecile asked if all had a chance to review the meeting minutes distributed and if there were no changes she asks for a motion. John motioned to approve the January 9, 2019 Meeting Minutes as distributed, Stuart seconded the motion and the minutes were approved. These minutes will get posted to the Council website.

II. Finance, Current Budget/Financials Update

Cecile stated that Ellen had earlier provided the account statements and as a summary the credits for the month were \$330.00 for membership dues and interest earned. There were no debits for the month of January and the ending January balance was \$88,992.12. John motioned to approve the statements as distributed and Cecile seconded and they were approved.

III. Spring 2019 Conference Planning

Cecile stated that Ellen had earlier provided a draft agenda and the only concern she had was having the airport tour and the night out event on the same day. She felt that it would be better to move the airport tour to Thursday afternoon. She will request that change to Ellen. Shantel noted a time error on the agenda as well. Members hoped to have the agenda final by next week so Stuart can post to the website. John to for a few sentences for an e-mail out to all members the conference registration. Cecile will get pricing for afternoon snacks but the meals have been determined. Cecile to get pricing for attendee gifts and presenters gifts. She hopes to get on order before the end of the month.

IV. AirFC if IFMA Newsletter

Cecile thought that the newsletter was to go out but hasn't seen anything on it. Joshua may have missed it so he will get it e-mailed out to all members and Stuart will get it uploaded to the website.

V. Memberships

Shantel says the membership is up some so she is pleased with that. Current members are renewing and a few new membership have come along.

VI. Website

Stuart is working through some things and still learning how to update the website but that is being updated now with new information.



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VII. New Business

Someone asked Stuart about getting some fleet benchmarking information and wondered if we could forward questions out to our members and have them sent directly to the requester instead of using a survey tool. We agreed it would be fine. Stuart to update the questions and when final will forward to Joshua to e-mail out to all our members.

There being no further business before the Council the meeting was adjourned at 3:40 pm EST.