



IFMA Airport Facilities Council
Business Meeting Minutes-Council Call
April 3, 2019, 3:00 pm EST

Attendees

Stuart Mathews	Past President, Port of Seattle
Troy Donahue	Vice President, Houston Airport Systems
Cecile Ridings	Secretary, Kenton County Airport Board
Ellen Crews	Treasurer, Woolpert
Joshua Amos	Components Liaison, IFMA
Shantel Woods	Council Member Chair, Houston Airport System

Ellen called in but was unable to stay on the call. She stated she had earlier forwarded the financial statements and had updated the spring conference program and she left the call. Stuart participated in the call but was late in attending.

I. Review & Approve Meeting Minutes, March 13 2019

Due to the fact that John was not on the call, Ellen couldn't stay and Stuart was not yet on the call there was no meeting quorum so the approval of the minutes for March will be done at the May business meeting.

II. Finance, Current Budget/Financials Update

Ellen had earlier sent out the financial statements. Cecile to summarize that the credits for the month were \$7,214.58 for membership dues, sponsorships and interest earned. The debits for the month of February were \$4,269.88 and the ending February balance was \$92,301.82.

III. Spring 2019 Conference Planning

Cecile has received the speaker gifts and has ordered the attendee gifts. Our next scheduled conference meeting is April 18th at 3:00. Currently the hotel has about 24 room reservations and Joshua has 26 registered. The bus rental for our night out event has received the check Ellen sent.

IV. AirFC if IFMA Newsletter

Cecile received some links from Stuart for airport information for future newsletters. Cecile has not started on yet on the April newsletter.

V. Memberships/Scholarships

Shantel stated that they had three new members. Troy stated that the general IFMA scholarship program would begin after our spring conference and for the Airport Council group scholarship they have not received any applications. Stuart stated that we could move the date back. This is a new program and may take a while to get moving on it.

VI. Website

Stuart is not having any issues with the website. He has it updated. He will update the new program that Ellen sent out earlier.

There being no further business before the Council the meeting was adjourned at 3:25 pm EST.