



IFMA Airport Facilities Council
Business Meeting Minutes-Council Call
March 13, 2019, 3:00 pm EST

Attendees

John Means	President, Atlanta Hartsfield International Airport
Stuart Mathews	Past President, Port of Seattle
Troy Donahue	Vice President, Houston Airport Systems
Cecile Ridings	Secretary, Kenton County Airport Board
Ellen Crews	Treasurer, Woolpert
Joshua Amos	Components Liaison, IFMA
Pat Bathalter	Kenton County Airport Board

I. Review & Approve Meeting Minutes, February 13, 2019

Cecile asked if all had a chance to review the meeting minutes distributed and if there were no changes she asks for a motion. John motioned to approve the February 13, 2019 Meeting Minutes as distributed, Cecile seconded the motion and the minutes were approved. These minutes will get posted to the Council website.

II. Finance, Current Budget/Financials Update

Cecile stated that Ellen had earlier provided the account statements and as a summary the credits for the month were \$365.00 for membership dues and interest earned. There were no debits for the month of February and the ending February balance was \$89,357.12. We have had several new sponsors however these will not be reflected until March month end.

III. Spring 2019 Conference Planning

Cecile to introduce to the members Pat Bathalter who will be assisting her in the preparations for the spring event and will be working our registration table for us. Cecile has ordered the binocular speaker gifts, a quantity of 10. She is still waiting for the sample of the color logo to get the bags ordered. Sounds like we are split on white or color logo. Cecile to order them shortly. We have a scheduled meeting to discuss the spring event next week and we can review all areas of the event at that time.

Discussion about sending out the registration and agenda information to members again and as it gets closer to the event to send out weekly.

IV. AirFC if IFMA Newsletter

The newsletter went out and we need to begin planning and getting articles for the next quarter. It would be best to get it out in April so considering the Spring Conference is the next month we will post a few more CVG and Cincinnati information and things to do. Cecile to gather that information. John had sent an updated letter the only change would be from March to April since the newsletter is quarterly. Stuart to send Cecile some links to use for future newsletters.

V. Memberships/Scholarships

John stated that he has received notices of 6 or 7 new members. A notice came out from IFMA regarding the scholarships. Ellen stated that Troy would need to reply to let IFMA know that the council will still

be participating in it but we still have plenty of time to do that. Troy stated that the deadline for



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scholarship applications is around August/September. In addition to that we plan to do a council membership scholarship as well for any IFMA certification.

VI. Website

Stuart is updating the website with new information. He has a few of the new sponsors to upload yet.

There being no further business before the Council the meeting was adjourned at 3:32 pm EST.