



IFMA Airport Facilities Council
Business Meeting Minutes-Council Call
October 2, 2019, 2:00 pm EST

Attendees

Stuart Mathews	Past President, Port of Seattle
Troy Donahue	Vice President, Houston Airport Systems
Ellen Crews	Treasurer, Woolpert
Cecile Ridings	Secretary, Kenton County Airport Board
Shantel Woods	Council Member Chair, Houston Airport System
Joshua Amos	Components Liaison, IFMA

- I. Meeting Minutes**, Discussion about the August minutes having been sent out two months ago and that there was no meeting held in September. Cecile to resend out the August minutes to the members for review. Discussion on changing the day/time for all future meetings because Cecile had a conflict with the Wednesday afternoons. Members agreed to create the new monthly meeting invites for the 1st Tuesday of the month at 3:00 pm eastern time.
- II. Finance**, Ellen sent out the 2019 September Period End statement with the following results:
Beginning Balance \$87,457.74
Revenues \$395.54 (Memberships and Interest Earned)
Expenses \$0
Ending Balance \$87,853.28.03
- III. AirFC of IFMA Newsletter Discussion**, Cecile mentioned all the positive feedback of our recent newsletter she has received. She has shared it with her co-workers and supervisors. Anything new going on around your airports please forward to Scott so that he has materials for the next quarter. Thanks to Scott and all his hard work.
- IV. Memberships/Scholarships**, Troy stated that they picked the two scholarship awards and both Deniz-Besiktepe-Karaman at Colorado State University and Mohammad Aldaaja at Arizona State University will be in attendance at the Airport Facilities Council Meeting at World Workplace.
- V. Website**
Stuart stated he will post the July minutes to the site.
- VI. World Workplace Conference, Agenda, Speakers**, the agenda will be revised to allow Phoenix to present at the beginning of the meeting and to allow them 20-30 minutes. Ellen will update the agenda and forward so that it can be posted to the website and e-mailed out by Joshua to all members. Stuart reminded to gather in support for Mike Riseborough's honor at the opening event to WWP.
- VII. AirFC Spring Conference**, A confirmation that the Spring Conference is still on track for March 4th through the 6th, 2020. Troy will promote this at our meeting at WWP.

There being no further business before the Council the meeting was adjourned at 2:25 pm EST.