



IFMA Airport Facilities Council
 World Workplace Meeting and Business Meeting Minutes
 Phoenix Convention Center Room 123
 October 15, 2019, 7:50 am MST

Attendance:

Board Members

John Means	President, Atlanta Hartsfield International
Stuart Mathews	Past President, Port of Seattle
Troy Donahue	Vice President, Houston Airport Systems
Cecile Ridings	Secretary, Kenton County Airport Board
Ellen Crews	Treasurer, Woolpert
Shantel Woods	Council Member Chair, Houston Airport System

Members & Visitors

Alice Brimrose	Greg Nowakowski	Michael Nutt
Casey Martin	Hugo Hemanz	Mike Tasker
Clayton Maynard	Jeffery Oboy	Pete Taylor
Curtis Crocker	Jennifer Maples	Rick Connolly
Daniel Campbell	Jim Surguine	Scott Smith
Deniz Besiktepe-Karaman	Joe Mahaz	Victoria Tucker
Eddie Clayson	Ken Cook	Vyendra Joseph
Gabriel Nevuarez	Matt Martinez	Bruce Arnold
Gary Lorgren	Matt Clark	Casey Martin
		Rick Connolly

John Means, Council President, opened the meeting by welcoming attendees to the great city of Phoenix. He provided some simple facts about our Council and its members:

- 187 active members currently, this is down from the Spring Conference in May when we had 202.
- 49 attendees at our Spring Conference held at CVG in May
- Our meetings, when surveyed respond with 88-94% approval and satisfaction.

John introduced Alice Brimrose, Special Projects Administrator, Facilities & Services Division of the City of Phoenix Aviation Department.

Alice provided a brief description of their airport systems here in Phoenix.

- Almost 45 million annual passengers, approximately 120,000 daily
- 3 airports, 3 runways, 12 taxiways, 3 terminal buildings to maintain
- Managed by the City of Phoenix, 412 employees, \$102 million operating budget
- \$80 million in CIP projects
- 10.5 million building square feet
- Systems maintained: baggage, electrical, energy management, fleet, landscape, landside, mechanical, signage, sustainability
- Currently working on a solar project and reducing their carbon footprint
- Vertical transportation, 235 units and a \$6.7 million annual contract
- Skytrain APM is a \$2 billion capital program that is in progress
- Current KPI's: 70% wrench time, 95% response time, 0 FAA discrepancies



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- Currently use an older SAP program with mobile devices for their CMMS.

Several questions and discussions commenced to close out the Phoenix airport systems news and updates.

I. The Business Meeting was called to order by John Means at 8:30 am

II. Secretary's Report

Cecile reviewed the previous in person meeting minutes held at the Spring Conference at CVG on May 15, 2019.

- The Treasury report had a combined bank balance of \$94,164.65.
- The Membership at the Spring Conference was at 202 members.
- IFMA Foundation Scholarship applicants were being reviewed by Troy Donahue and Shantel Woods to choose two scholarship awards and to provide funding for their attendance to World Workplace.
- Spring Conference 2020 was being planned for March in Houston.

These minutes were motioned for approval by John Means, seconded by Stuart Mathews, all approved. Cecile stated that these minutes will be posted to our website and can be reviewed by all members.

III. Treasurers Report

Ellen Crews stated that the Council's combined bank balance as of September 30, 2019 is \$96,424.13. She reviewed the expenses from the Spring conference and that the Council budgets annually for two scholarship awards of \$3,000 each plus an additional \$2,000 to cover costs for the students to attend World Workplace. Ellen stated that we have been fortunate to have great sponsors of the Council that provides steady revenue which wasn't always the case when the Council first began. Ellen reminded members of the Council's new program to reimburse qualified members furthering their IFMA education or pursuing one of the IFMA credentials; reimbursement will be determined based upon the number of applications receiving during a fiscal year, and if several members request education reimbursement/support for their continuing education, a review process similar to a scholarship award will be conducted.

John motioned to approve the financial statements, Stuart Mathews seconded, all approved.

IV. Memberships/Marketing Activity

Shantel Woods thanked all for their memberships and the Airport Council currently has 187 members which is slightly lower than what we had at the Spring Conference in May. She encouraged all to market and promote IFMA and the Airport Facilities Council of IFMA within your respective airports to help grow memberships so we can continue to learn from each other and have network resources. IFMA is our source of continuing education, networking with others, and career growth. Shantel asked all present to be ambassadors within your airports.

V. 2019 IFMA Foundation Scholarship

Troy Donahue stated that through the selection process he and Shantel had chosen two promising students,



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Deniz Besiktepe-Karaman attending Colorado State and Mahommad Aldaaja attending Arizona State University to receive the scholarships sponsored by the Airport Facilities Council of IFMA for 2019. Troy and Shantel review all applications and award two \$3,000 scholarships and our council also provides \$2,000 for the scholarship winners to attend World Workplace and network with other Facility Managers. Both winners are in attendance at World Workplace however Mahommad was not able to attend our airport council meeting due to scheduling conflicts. Troy welcomed and introduced Deniz to the group.

VI. Sponsorship

- John thanked all of our sponsors because without their annual contribution we would not be able to support two scholarships and to host such productive meetings. Thank you to: EDI, Schindler Elevator Corporation, Woolpert, JBT Corporation, HOG Technology, RD Weis Companies, and our newest sponsor Nutrien.



VII. Other Business

John stated that this is where we open up for questions and discussions to share information. He inquired if other airports are experiencing a shortage of manpower as Atlanta is. Some discussion on how to get information out to the public on the airport and its different types of jobs available. Discussion on internships, communications with all local high schools and trade schools as well as succession planning.

John reminded members that sustainability is a high priority on the minds of airport executives and to watch for available economic credits for Solar. Some of the capital costs of alternative energy sources have come down over the years and within reach and are now beneficial to sustainability.

Discussion of plastic one-time use water bottles and how the outlaw of them in airports can have a negative impact. The loss of recycling income and the increased cost in water usage from fountains and refill stations are additional costs to the airport.



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John reminded all members to register for the Spring Airport Facilities Council of IFMA conference in the planning stages for March 4th-6th, 2020. More information to come on the final plans so please check our website. This is always a great opportunity to network within our industry and this conference is highly recommended by members.

Also please forward any announcements, accomplishments, important changes going on at your airports to Scott Smith. Scott has been so kind to take over implementing a quarterly newsletter and is doing a great job however it will not print itself. He would like some information from our sponsors and our members so that it would be of interest to all so please forward Scott things going on in your airports.

VIII. There being no further business before the Council John motioned to adjourn, Cecile seconded, all approved the close of the business meeting at 9:11am.

Airport Vegetation Management, Mike Maine from Nutrien (Council Platinum Sponsor)

Mike stated that Nutrien was a full-service provider and they work with maintenance crews for proper mixing, custom blends and proper applications to reduce the growth rate and reduce the mowing costs. He explained how proper airport vegetation management can dramatically improve airport maintenance operation efficiencies.

Shantel stated that they brought in Nutrien to assist with their grasses and Houston didn't have to mow for a year. She stated that it is working for them.

Water Blasting, Curtis Crocker with Hog Technologies (Council Platinum Sponsor)

Curtis provided a background of the company and demonstrated how Hog Technologies can enhance airfield maintenance by having a machine on site to clean more often reducing the removal and repainting costs which are high dollar items to maintain.

ACI Working Committee

Ed Clayson from SLC, and Joe Mahaz with EDI, discussed a cross committee networking and communications function that they have been working on with ACI. They explained the committee focus and asked for a liaison from the Council focus participation of employees from our airports that don't get to travel much to ACI, IFMA and AAAE. They are hoping to do some quarterly webinars.

Spring Conference

Troy stated that the Spring Airport Facilities Conference would be held in Houston, March 2020. He stated that Houston serves approximately 40 to 50 million passengers annually. They are planning a night out event to the Rodeo. As it gets closer Troy or Shantel will forward to all some great things to do and sights to see while in town at that time. Also, a call for presentations will go out to our airport members and our sponsors to present at the 2 ½ day event.



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Mike Riseborough, Fellows Award

John stated that Mike Riseborough will be bestowed with IFMA Fellowship at the World Workplace Opening Ceremonies. This is a huge achievement and Mike is one of the Airport Council's past presidents, and a long-time member and supporter. Mike couldn't make this meeting but John asked that we all be there in support of Mike during the opening session.

Scholarship Recognition

John stated that Friday's Closing Ceremonies, the Airport Facilities Council of IFMA is being recognized for our continued support of the student scholarship program.