



IFMA Airport Facilities Council
Business Meeting Minutes-Council Call
January 8,2020, 10:30 am EST

Attendees

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| John Means | President, Atlanta Hartsfield International Airport |
| Troy Donahue | Vice President, Houston Airport Systems |
| Stuart Mathews | Past President, Port of Seattle |
| Ellen Crews | Treasurer, Woolpert |
| Cecile Ridings | Secretary, Kenton County Airport Board |
| Shantel Woods | Council Member Chair, Houston Airport System |
| Joshua Amos | Components Liaison, IFMA |
| Katie Noel | Kenton County Airport, Intern |

- I. December Meeting Minutes**, the meeting minutes were distributed for review. Cecile stated that due to the holidays and that she hadn't had the chance to resend for review prior to today's meeting, she will resend them for review once more and the Board can approve at the February meeting.
- II. Financial Statements**, Ellen stated that the e-mail distributed to members summarized the 2019 December Period End results:
- Beginning Balance \$88,652.93
Revenues \$243.22 (Memberships and Interest Earned)
Expenses \$0
Ending Balance \$88,896.15
- III. Newsletter Discussions**: Cecile stated Scott is waiting on the letter from the President and then he is ready to send out. John stated that he was working on it and would get it to him by the end of the day. Joshua will then send it out to all members next week.
- IV. Memberships/Scholarships**: Ellen stated that the Scholarships are for students through IFMA and it hasn't yet begun. Joshua stated that he thinks membership is down slightly. Cecile stated that she had thought that they were going to have a few new members from CVG and that she keeps recommending to her peers to join.
- Joshua stated that there is a leader portal where you can pull member data after John had inquired on membership information to prepare some data for Spring conference. Joshua stated that we all had access to it and it was our IFMA login. He will forward the link to the group.
- V. Council Member IFMA Education Reimbursement 2020FY**: Ellen stated that she sent the application out for review for the FY2020. Scott has this in the newsletter to go out next week. Discussion about the timing of the awards and recognition at WWP and Spring Conference. Recognition to last years award will be done at the Spring Conference.



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VI. Council Website: Stuart stated that he has the website up to date with the postings that were sent. He will upload the minutes for December once approved.

VII. Spring Conference: Ellen has received eight presentation proposals for Spring conference. Of those eight, two are TBD topics, two are from a single platinum sponsor, one from a former sponsor and the remaining are from our members and/or airports. Troy stated that Houston will at least have one presentation on some of the changes/construction going on there as well as a welcome speech or presentation from Bob Barker.

Ellen to send Shantel the council logo and Shantel is working on the attendee gift purchase for the event. They are hoping to plan a Board dinner on Tuesday evening, the Rodeo on Wednesday evening, and then RD Weis again wants to plan a happy hour on Thursday evening similar to last year.

VIII. Other Business:

Cecile inquired if this would be a Board election year. Joshua will review.

Joshua stated that the IFMA group has a new team member, Anisha Hall, Component Liaison, in case anyone receives e-mails from her. Joshua is still the liaison for the Airport Facilities Council.

There being no further business before the Council the meeting was adjourned at 11:00 am EST.