



**IFMA Airport Facilities Council Spring Conference  
Business Meeting  
March 4, 2020, Houston, TX**

**Council Business Meeting, Wednesday 4 March 2020**

Board Members

John Means	President, Atlanta Hartsfield International
Stuart Mathews	Past President, Port of Seattle
Troy Donahue	Vice President, Houston Airport Systems
Cecile Ridings	Secretary, Kenton County Airport Board
Ellen Crews	Treasurer, Woolpert
Shantel Woods	Council Member Chair, Houston Airport Systems
Joshua Amos	Components Liaison, IFMA

Members & Visitors

Amy Tatum	Jim Lane	Scott Smith
Angel Santos	Jim Lindsay	Stephen Kerner
Andy McFarlane	Joan Moore	Swen Carlson
Bill Heath	John Blakemore	Thomas Beatty
Brent Ahlstrom	John Sum	Thomas Tapp
Bruce Arnold	Jon Martens	Tim Starkey
Clayton Maynard	Joshua Donelson	Tyron Jessamy
Daniel Campbell	Ken Cook	Valerie Johnson
Donald Desrosiers	Lori Chace	Vijendra Joseph
David Dusenbury	Matt Houston	Wendy Kirby Cordova
Eddie Clayson	Mike Coberley	Doug Sinclair
Elvio Percchia	Mike Riseborough	Richard Washington
Eric Dillinger	Mike Robinson	Debra Becker
Erick Knowles	Mike Tasker	Keith Lawrence
Gary Lovegren	Monte Dixon	Paul Vicish
Gene Frazier	Patrick Haley	Rick Flood
Greg Nowakowski	Paul Chisholm	Marcel Allen
Ian Hill	Rajish Ramoutar	
Isaac Adjakwah	Richard Connolly	
Jeffrey Oboy	Rick Farrag	
Jerry Roswell	Rick White	



**John Means, Council President, called to order at 12:00 noon Wednesday March 4, 2020** the business meeting. He welcomed all to the Spring Conference business meeting. He explained that the board meets in person twice a year, during the Spring Conference and once again at WWP. The remaining meetings are held via conference call monthly and are posted to our website once approved.

**Cecile Ridings, Secretary, Meeting minutes from World Workplace (WWP) business meeting.**

Cecile thanked Phoenix for hosting the WWP event in October 2019 and thanked Alice Brimrose for her overview of the Facility and Services Division of the City of Phoenix Aviation Department.

Cecile summarized the secretary's report from WWP. The combined bank balance from end of month September 30, 2019 was \$96,424.13. Ellen reviewed the expenses and income from Spring Conference 2019, expenses from two scholarship awards, member reimbursements for further IFMA certifications, and our income from sponsorships.

Cecile stated that membership had dropped since the beginning of the 2019 year and was at 187 members at WWP in October.

Cecile stated that the council awarded two scholarships, thanks to the efforts of Shantel and Troy in their work going through the selection process, to two promising students, Deniz Besiktepe-Karaman attending Colorado State and Mahommad Aldaaja attending Arizona State. Both attended WWP and members got a chance to meet and interact with them.

Some discussions on manpower shortages, sustainability and eliminating plastics from our airports were held.

John Means motioned to approve the WWP October 15, 2019 business meeting minutes, Jon Martens seconded, all approved.

**Ellen Crews, Treasurer's Report,**

Ellen summarized the current financials for the month ending February 29, 2020. Previous Combined Balance \$89,804.04, Combined Credits \$18,867.21, Debits \$3,320.00 with an ending balance of \$105,351.25. Debits reflect this conference payouts, credits reflect membership dues, three annual sponsorships, interest earned and Houston's Airport Systems (HAS) sponsorship of \$15K for this conference. A huge thank you to HAS. This council has been fortunate to have great sponsors that allow the council to have steady revenues which wasn't always the case. Ellen thanked



our sponsors for their continued support. Without their annual contributions we would not be able to support two scholarships and host such great events as this.

John Means motioned to approve the financial statements, Eric Dillinger seconded, all approved.

**Shantel Woods, Council Member Chair, Membership & Marketing Activity**

Shantel stated that membership has grown since the fall of 2019 at WWP by 35 members. She reminded all that we are the ambassadors for this council within our own firms and organizations. There was then discussion on different ideas of how to promote the council. One great idea was to sponsor one or two to an ACI conference to set up a booth and work it for the event. This will showcase the Airport Facilities Council of IFMA to all ACI members. Ed Clayson commented that he has been directed to work more with ACI however ACI doesn't have the training that IFMA has and we could promote the certifications available through IFMA. There was also discussion on creating another working committee to promote IFMA and the Airport Council.

**Troy Donahue, Vice President, Scholarships**

Troy explained the process that he and Shantel go through to review the applicants. He introduced the last scholarship winners, Deniz and Mohommad. He stated that there are a few members that are still in contact with the winners. Troy discussed the timeline for the program and that they will award another two scholarships in 2020. Troy promoted the Foundation Celebration event at WWP and what a great event it had been last year. He would recommend the event if we have the chance this fall.

John presented Troy and Shantel, for their hard work on the scholarship program, an award he accepted at WWP on the Airport Facilities Council behalf for their continued support of the scholarship program.

**Stuart Mathews, Past President, Other Business**

Stuart stated that the attendee thank you gift from AirFC is the thermal cup at each seat. The hat, bag and notebook are gifts to attendees from Houston Airport Systems. Thank you HAS.

Stuart stated that all that the slide show presentations will be uploaded to our website so everyone will have access to them.

Stuart reminded members that 2020 is an election year for Airport Facility Council members. Around May a request for nominations will be sent out for the board positions. These are two-year terms and we appreciate your participation.

Stuart confirmed that Sacramento has agreed to host the 2021 spring conference event. We all have that to look forward to.

**Houston Airport System, George Bush Intercontinental Airport  
Houston, Texas**



Stuart wanted to recognize that we have two IFMA Fellows in attendance today, Mike Riseborough and Jon Martens on their awards. This is given to those that contribute greatly to growth, education.

Stuart recognized Scott Smith for his work on our quarterly newsletter. Please if you have projects, awards, events to be recognized for forward them to Scott so that he can place them in our newsletter. We are all doing big things and Scott shouldn't have to go out and search for them. Please share these newsletters with your staff and leadership. We are the best advocates for ourselves.

There being no further business before the Council John Means motioned to adjourn. Cecile seconded the motion, all approved. Meeting closed at 12:42 pm.