



IFMA Airport Facilities Council
Business Meeting Minutes-Council Call
July 8, 2020, 10:30 am EST

Attendees

Troy Donahue	President, Houston Airport Systems
Ellen Crews	Treasurer, Woolpert
Cecile Ridings	Secretary, Kenton County Airport Board
Shantel Woods	Council Member Chair, Houston Airport System
Joshua Amos	Components Liaison, IFMA
John Means	Past President, Atlanta Hartsfield International Airport

- I. June Meeting Minutes**, John motioned to approve the June minutes as presented, Troy seconded, all in favor, so approved June meeting minutes. Discussion on moving this meeting to Teams and if everyone had access to Teams. Joshua stated the IFMA is moving their items to Teams as well so it would be a good thing. Cecile to set up in Teams and include Bruce on the invite.
- II. Financial Statements**, Ellen had forwarded to the Board the financial statements on July 3rd for month end June 30, 2020 and summarized here.

Beginning Balance \$92,922.61
Revenues \$18,260.04 (Membership dues, Spring Conference registrations, Sponsorships for the conference and Interest Earned)
Expenses \$0
Ending Balance \$111,182.91
- III. Memberships/Scholarships**, Troy stated that he and Shantel went through 20 application yet still waiting to hear what is going to happen for WWP. Membership is over 190.
- IV. Council Elections 2020**, Congratulations to Troy for winning the Presidential vote, to Bruce for the VP vote, Ellen and Cecile renewal on the Treasurer and Secretary votes. John will hold the Past President position and Shantel the Council Member Chair. Troy noted that this is such a great organization and group to work with. John stated that the time went by so fast and that he is here if we need anything.
- V. Sponsorships**, Ellen stated that she sent out invoice for the Sponsorships for budget year 2021. She has heard back from JBT Aerotech. Due to the times and short budgets we thought we may lose a few sponsors. If any of us have contacts with any new firms to put the word out to do so.
- VI. World Workplace 2020**, Notice was sent out 7/7/2020 that WWP is at this point still going to take place however it is moving from Chicago to the Gaylord Texan Resort Hotel & Convention Center outside of Dallas and the date has been moved from September to December 9th through the 11th. Health and safety protocols will be enforced, mandatory temperature scans, required masks, social distancing and on-site medical assistance.



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- VII. 2021 Spring Conference**, this is still up in the air at this point. Discussion on how others are moving to virtual meetings. John recommended waiting until the end of September to see what is going on at that point and not to make any decisions before then. Cecile also stated with budget cuts and business travel cancelled we may investigate doing in persons if we can but then adding the virtual to is as well for those that can't travel, they could still participate. Will visit this again in a few months.
- VIII. Other**, someone asked if the COVID19 webinars were still being held. They were and Joshua thinks there is another scheduled for next week. He will resend out the invite. All of these are recorded, and Joshua has updated our website with these recordings. John noted that these are good resources for others and answer a lot of questions.

There being no further business before the Council the meeting was adjourned at 11:01 am EST.