



IFMA Airport Facilities Council
Business Meeting Minutes-Council Teams Meeting
September 9, 2020, 10:30 am EST

Attendees

Troy Donahue	President, Houston Airport Systems
Ellen Crews	Treasurer, Woolpert
Cecile Ridings	Secretary, Kenton County Airport Board
Shantel Woods	Council Member Chair, Houston Airport System
Joshua Amos	Components Liaison, IFMA

I. July/August Meeting Minutes, the July meeting minutes were not approved at the August board meeting and were pushed to this month. The question of board position titles and when they take effect was discussed and it was determined the new board should align with the fiscal year. Cecile will update the titles on the July and August minutes. Cecile, motioned to approve the July 8, 2020 meeting minutes with title updates, Troy seconded the motion, all in favor, so approved. Cecile motioned to approve the August 12, 2020 meeting minutes with updated titles, Troy seconded the motion, all in favor, so approved. Both the July and August meeting minutes can be uploaded to our website.

II. Financial Statements, Ellen had forwarded to the Board the financial statements on September 2nd for month end August 31, 2020 and summarized here.

Beginning Balance \$111,603.19
Revenues \$2,947.63 (Annual Sponsorships and Interest Earned)
Expenses \$0
Ending Balance \$114,550.82

New sponsor Platinum level, Castrol LubeCon out of Wayne NJ. Ellen to contact them and thank them and to get their logo so we can get it uploaded to our website.

III. Memberships/Scholarships, Troy stated that they have received their two picks, Ms. Ola Adam from Conestoga College, Canada, and Mr. Trent Warren from California State University. Congratulations to both. This year, due to Covid-19, IFMA will not be inviting them to this year's WWP but will extend an invitation to them for next year's WWP. If they decide not to attend next year the travel and lodging funds we appropriated will be returned to the council.

IV. World Workplace 2020, several AirFC members are registering for WWP 2020 and IFMA is still planning on an in-person conference. The changes to the conference have reduced concerns. It is now being held Dec 9-11th at the Gaylord Texan Resort and Convention Center in Grapevine TX.

Joshua stated that they are hoping for 1000 registered for WWP. He inquired if someone could reach out to Love Field or DFW to invite our members to the Tuesday meeting. That may be the only way to get people physically to attend and make it worthwhile to have a meeting. Shantel and Troy volunteered to review membership list and invite DFW members to the meeting.



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No word yet that it could change and be canceled. Three or four weeks ago the numbers were moving, many registering and then there were several cancelations also. IFMA was committed to making it happen. Masks will have to be worn at the event. No food will be served in compliance with COVID-related requirements.

- V. **2021 Spring Conference**, Still no plans due to budgets and travel restrictions. Cecile to touch base with Greg Nowakowski to update him and discuss moving Sacramento to spring of 2022.

There being no further business before the Council the meeting was adjourned at 10:58 am EST.