



IFMA Airport Facilities Council
Business Meeting Minutes-Council Teams Meeting
November 23, 2020, 1:05 pm EST

Attendees

Troy Donahue	President, Houston Airport Systems
Ellen Crews	Treasurer, Woolpert
Cecile Ridings	Secretary, Kenton County Airport Board
Joshua Amos	Components Liaison, IFMA
John Means	Past President, Hartsfield-Jackson Atlanta International Airport

- I. October Meeting Minutes,** The October meeting minutes were distributed for review. Cecile motioned to approve the minutes as presented, John seconded, all in favor, so approved. Cecile will forward to Stuart to post to our website.
- II. Financial Statements,** Ellen had forwarded to the Board the financial statements on November 12th for month end October 31, 2020 and summarized here.
Beginning Balance \$117,521.09
Revenues \$450.27 (Membership and Interest Earned)
Expenses \$10,000.00 (Annual IFMA Scholarship Program)
Ending Balance \$107,971.36
- III. Membership,** no changes, current memberships are being renewed.
- IV. Airport Council member certification reimbursement program,** No updates at this time. We provided to Scott information to place in our next newsletter and it is also posted on our website.
- V. World Workplace 2020,** We had discussed having a virtual meeting however no further planning had been completed for this virtual meeting and now two weeks away, the board decided not to conduct a business meeting prior to WWP this year and postpone to Spring. Per our bylaws we are to conduct a business meeting once each year as well as a membership meeting face-to-face. Discussion on getting word out to communicate to our members that the WWP business meeting will not be taking place.
- VI. 2021 Spring Conference,** some discussion on airport budgets for 2021 and no travel approved making it difficult to hold an in person meeting as required via the bylaws. Joshua stated that because of Covid the bylaw requirements are relaxed right now. Discussion on creating a virtual meeting in the Spring to give the board time for planning. Joshua stated that learning from other virtual events is to not go beyond three to four hours and break it out in multiple days. Joshua can forward other IFMA virtual formats. Discussion on having a cost even though it is virtual to incentivize participation. Troy suggested maybe hourly awards to be drawn for those in attendance. We can focus on Sacramento as the host airport and have them present on their airport and still do Sacramento as our in-person Spring 2022 host. Troy to contact Greg regarding our discussion.

There being no further business before the Council the meeting was adjourned at 1:35 pm EST.