



IFMA Airport Facilities Council
Business Meeting Minutes-Council Teams Meeting
October 14, 2020, 10:30 am EST

Attendees

Troy Donahue	President, Houston Airport Systems
Bruce Arnold	Vice President, Salt Lake City International Airport
Ellen Crews	Treasurer, Woolpert
Cecile Ridings	Secretary, Kenton County Airport Board
Shantel Woods	Council Member Chair, Houston Airport System
Joshua Amos	Components Liaison, IFMA
John Means	Past President, Hartsfield-Jackson Atlanta International Airport

I. September Meeting Minutes, The September meeting minutes were distributed for review. John motioned to approve the minutes as presented, Troy seconded, all in favor, so approved. Cecile to forward to Stuart to post to our website.

II. Financial Statements, Ellen had forwarded to the Board the financial statements on October 7th for month end September 30, 2020 and summarized here.

Beginning Balance \$114,550.82
Revenues \$2,970.27 (Membership dues, Sponsorship and Interest Earned)
Expenses \$0
Ending Balance \$117,521.09

Ellen stated she would like to focus on membership appreciation, promote the IFMA credentials and assist with its costs to utilize some of the funds. We have been fortunate to have the continued support of our sponsors and holding our membership steady. John motioned to approve the financials, Troy seconded the motion, all approved.

III. Memberships/Scholarships, Shantel stated that we are renewing our members and/or returning members. If they lapse for more than 6 months then they go in as a new member so it is difficult to tell if they are actually new or returning.

Troy stated that Trent and Ola were awarded scholarships and the board has received e-mail appreciations for our support in their educational journey. Hopefully we will get to meet them next year at WWP 2021.

IV. World Workplace 2020, Joshua stated that WWP has now moved to a two-day virtual event because registrations were not going in the direction they wanted them to go. It is going to be a mix of live and recorded presentations. All presentations will all be available after the event. Discussion on the AirFC Board Meeting and do we want to do a virtual meeting., do we focus on just the annual business meeting or do we plan a program? Joshua stated that most other council groups are just doing the business meeting. John suggested that we owe our sponsors the opportunity during that window as we have in the past to present to the group. Ellen reminded that



IFMA Airport Facilities Council
Business Meeting Minutes-Council Teams Meeting
October 14, 2020, 10:30 am EST

usually only one sponsor presents, we hold the business portion and that is it unlike the spring conference where we have several days for presentations.

Ellen recommended that we start with the business meeting, have a presentation, then have an open forum. This will allow discussions to run on if members want to stay and participate in further discussion. Ellen will reach out to the sponsors to see who hasn't presented recently and provide them the first option to present. There was then a determination to hold the business meeting as Bruce suggested after WWP. (December 11th, 1 pm E.)

- V. 2021 Spring Conference, Discussion about airport travel budgets and approvals for travel has the board discussing the cancellation of the Spring 2021 Conference. This will be discussed again next month with a final decision made at that time.

There being no further business before the Council the meeting was adjourned at 11:03 am EST.