



IFMA Airport Facilities Council

Business Meeting via Teams

12 May 2021 Minutes

Attendees

Troy Donahue	President, Houston Airport Systems
Ellen Crews	Treasurer, Woolpert
Shantel Woods	Council Membership Chair, Houston Airport Systems
John Means	Past President, Atlanta Airport
Joshua Amos	Components Liaison, IFMA

Meeting scheduled for 9:30 Central; began about 0935

Prior Minutes: no action.

Financial Statements, Ellen submitted the financial statements to the Council Board on 3 May 2021 for month ending 30 April 2021; this report is summarized below. Troy motioned to approve as presented, John seconded the motion, so approved.

Snapshot of Financial Activity				
Previous Balances	Credits	Debits	Ending Balances	
\$ 45,444.61	\$ 570.00	\$ 500.00	\$	45,514.61
\$ 65,303.12	\$ 0.27	\$ -	\$	65,303.39
			Total:	\$ 110,818.00

- Debits reflect:
- Daily and breaktime prizes (Amazon gift cards)
- Credits (deposits) include:
- Membership dues
 - Interest earned

Ellen briefly discussed the spring conference financials, known to-date; will follow up at next month's meeting once everything has processed.

Membership: nothing new to add

Newsletter: Hoping that Scott will stay on as newsletter editor with his new employer/position.



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Foundation Scholarship: Board agreed that the Council should continue with providing two scholarships to this student program, for a total of \$10K. These scholarships will be presented at World Workplace on Thursday morning during the plenary session (per IFMA staff).

World Workplace Council Meeting:

- Joshua stated that other councils are planning to hold evening only events, like a social hour/cocktail party or dinner. However, he added that the IFMA Foundation Charity event (Gala) will be on Monday night, the CAT party will be Tuesday night, and the Cort party is scheduled for Wednesday night.
- Board members agreed to have a late Monday afternoon/early evening event that would allow members to attend the Foundation Gala. Joshua will check room availability at the Gaylord since that will make it easier for our members to attend.
- We need to also think about inviting someone from the Orlando airport to attend if not speak. Possibly reach out to Orlando via Alexa Stone and/or Starboard.

Other Items:

- Shantel suggested we conduct monthly meetings/get togethers to talk about airport “stuff”, lessons learned from projects; suggested we have attendees pay \$10 to participate; paralleled this to another IFMA event that holds similar meetings. There is so much construction going on at HAS, subjects that come up and could be a topic for such a meeting; she suggested construction contracting as an example. Joshua suggested changing frequency to quarterly and if there is interest, then change to every other month or monthly. The intent is for our members to stay in touch and learn from one another, similar to our spring conference round table discussions. Also suggested to have one of our sponsors present as it would serve as an added benefit to them as another ability to market to the membership. Everyone agreed we should get this implemented and ascertain member interest.
- Advocacy Day: John suggested the Council consider sending at least one delegate to this IFMA event, he has previously attended as part of his chapter. Joshua said the event is free to attend so it is the cost of travel (John suggested the Council pay for this travel). IFMA assists with attendees getting to meet individuals to discuss FM issues and there is typically a tour of a government building. Those who have attended say they really like the event; it gets facility management in front of congressional committee members and leaders. John believes the Council should



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participate to be in front of the transportation committee for they hold the purse strings for airports, to enlighten committee members about issues with our aging airports and how it translates into investment at the federal level. Troy agreed, as there is no real plan for how we repair the “aging dinosaurs”. Joshua will investigate the dates/schedule for 2021.

There being no further business before the Council, the meeting was adjourned at 10:19 am Central.