



IFMA Airport Facilities Council
 Business Meeting Minutes via Teams
 October 14 2021, 10:30 Eastern Time

Attendees

Troy Donahue	President, Houston Airport Systems
Bruce Arnold	President Elect, Salt Lake City International Airport
Ellen Crews	Treasurer, Woolpert
Shantel Woods	Council Membership Chair, Houston Airport Systems
Cecile Ridings	Secretary, Kenton County Airport Board
Joshua Amos	Components Liaison, IFMA

Financial Statements, Ellen started the meeting by summarizing at a high level because she was on a job site and didn't have them in front of her. She stated that we had two sets of dues that hit the statements during this time and one sponsorship. There were no expenses paid in the month of September. She will send the snapshot along with the statements to members.

Snapshot of Financial Activity

Previous Balances	Credits	Debits	Ending Balances
\$ 37,437.90	\$ 2,745.00	\$ -	\$ 40,182.90
\$ 65,303.83	\$ 0.05	\$ -	\$ 65,303.88
		Total:	\$ 105,486.78

Credits (deposits) include:

- FY22 Annual Sponsorship from EDI
- Membership dues, two deposits \$1245
- Interest earned _____

Monthly Meeting Minutes: The meeting minutes were distributed for review. Ellen motioned to approve the minutes as presented, Troy seconded, all in favor, so approved.

World Workplace Council Gathering: Monday October 25th, Gaylord Hotel, Wreckers Sports Pub north patio, Joshua stated that 19 council members were currently registered to attend WWP at this time. Ellen stated that she sent payment this month for our social event at WWP because it had to be paid in advance. There could possibly be another payment due if it goes over the estimated amount.

Troy asked about the "Know before you go" e-mail sent out from IFMA and the Clear App. He expressed concern about putting his personal information into this app and asked if it is a mandatory thing. Joshua thought it was but will confirm. All expressed concern about using the app.

Spring Conference: Salt Lake City the 4-6th of May 2022. Joshua stated he will mark his calendar in January to send out the save the dates for this event.



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Knowledge Transfer Day, this was held yesterday with eleven airports represented, This is a combined effort to connect airport staff that may not normally travel and connect with other airports. It is an effort between AAAE and IFMA. The airports represented were Salt Lake, Tampa, Austin, Ft Meyers, Houston, Oakland, Knoxville, Minneapolis, Washington, St Petersburg, and Burbank.

There being no further business before the Council, the meeting was adjourned at 10:48 am Eastern. Next meeting scheduled November 11, 2021.