



IFMA Airport Facilities Council
 Business Meeting Minutes via Teams
 December 9, 2021, 10:30 Eastern Time

Attendees

Troy Donahue Ellen Crews Shantel Woods Cecile Ridings	President, Houston Airport Systems Treasurer, Woolpert Council Membership Chair, Houston Airport Systems Secretary, Kenton County Airport Board
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Monthly Meeting Minutes: The November 11th meeting had been canceled due to the Veteran’s Day holiday. The October meeting minutes were distributed for review. Troy motioned to approve the minutes as presented, Ellen seconded, all-in favor, so approved. Cecile to forward to Stuart to upload to our website.

Financial Statements,

Snapshot of Financial Activity			
Previous Balances	Credits	Debits	Ending Balances
\$ 36,965.96	\$ 300.00	\$ 728.04	\$ 36,537.92
\$ 65,303.93	\$ 0.06	\$ -	\$ 65,303.99
		Total:	\$ 101,841.91
Credits (deposits) include:			
	• Membership dues		
	• Interest earned		
Debits reflect:			
	• Gaylord Palms balance in full		

Ellen summarized the financials from the WWP social hour event the council hosted. The total cost was \$3,944.98, food costs were \$2,403, alcohol, \$509.50, tax \$275.23 and gratuities \$757.25.

Newsletter: Ellen sent Scott some information and edits. We never did get a fellow’s article. Shantel stated she could contact someone to get a fellow’s article. Cecile sent Scott several articles her coworkers at CVG sent her and she forwarded them to Scott. She wasn’t sure if he could include them this time or maybe next time. Cecile will contact Scott to get the final and have Joshua send it out.

Spring Conference: Salt Lake City the 4-6th of May 2022. Need to send out a save the date. Joshua did one to include in our newsletter and it is on our website, but we never got it sent out to all members. Shantel stated that ACI’s quarterly meeting was recently, and our Spring Conference was brought up. Ed with SLC mentions the airport council every chance he gets and yet it is amazing that no one knows we



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exists. Shantel stated she is getting e-mails inquiring on the Spring Conference so we may have a really good turnout for it.

Website: Little things need to be edited on the website. Need to look closely at it and get some things updated.

Other: Shantel stated that some of the councils are using an app and we need an app. She will make some contacts and see what we can do to get one. This would be a better form of communications since no one goes to the website. Discussion on maintenance of the app also.

There being no further business before the Council, the meeting was adjourned at 10:50 am Eastern. Next meeting scheduled for January 13, 2022.