



IFMA Airport Facilities Council  
 Business Meeting Minutes via Teams  
 January 13, 2022, 10:30 Eastern Time

**Attendees**

Troy Donahue	President, Houston Airport Systems
Ellen Crews	Treasurer, Woolpert
Shantel Woods	Council Membership Chair, Houston Airport Systems
Cecile Ridings	Secretary, Kenton County Airport Board
Joshua Amos	Components Liaison, IFMA
John Means	Past President, Jackson Municipal Airport Authority

**Monthly Meeting Minutes:** The December 9th meeting minutes were distributed for review. Troy motioned to approve the minutes as presented, Ellen seconded, all-in favor, so approved. Cecile to forward to Stuart to upload to our website.

**Financial Statements,** Ellen submitted the financial statements to the Council Board for month ending December 31, 2021. This report is summarized below.

**Snapshot of Financial Activity**

Previous Balances	Credits	Debits	Ending Balances
\$ 36,537.92	\$ 251.67	\$ -	\$ 36,789.59
\$ 65,303.99	\$ 0.06	\$ -	\$ 65,304.05
		<b>Total:</b>	<b>\$ 102,093.64</b>

Credits (deposits) include:

- Membership dues
- Interest earned

Debits reflect: NA for December

**Newsletter:** The newsletter went out last month. Once again Scott Smith did a great job on it.

**Spring Conference:** Salt Lake City the 4-6<sup>th</sup> of May 2022. Not much has been done yet for the planning of the event, what the gift should be, we haven't yet had meeting on what they are planning. Cecile to send Ed an invite to our next meeting to discuss. Will contact Bruce to make sure he can make the next meeting as well.

**Website:** Little things need to be edited on the website. Need to look closely at it and get some things updated.

**Other:**



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Some discussion on Covid and having a large part of the work force out due to it. John mentioned that he is still trying to hire several yet, an engineer and safety director. He talked about getting approval to build a new terminal facility.

There being no further business before the Council, the meeting was adjourned at 10:57 am Eastern.  
Next meeting scheduled for February 10, 2022.