



IFMA Airport Facilities Council
Business Meeting Minutes from Spring Conference
Salt Lake City International Airport, May 4, 2022, 12:00 Mountain

Attendees

Troy Donahue	President, Houston Airport Systems
Bruce Arnold	VP, Salt Lake City International Airport
Ellen Crews	Treasurer, Woolpert
Cecile Ridings	Secretary, Kenton County Airport Board
Shantel Woods	Council Membership Chair, Houston Airport Systems
Joshua Amos	Components Liaison, IFMA
John Means	Past President, Jackson Municipal Airport Authority

Conference Attendees list attached.

Troy thanked all for coming to the Spring Conference and thanked our Sponsors for without them we would not be able to have such a great event. Ellen gave a brief description of the sponsorship levels, along with how to become a sponsor and the sponsor program benefits. Ellen provided a brief history of how the sponsorship program began.

Secretary's Report: Troy stated that normally the Secretary would review and put to a vote to approve the minutes from the last in person meeting which was at World Workplace however we had a social hour at that time and didn't hold an actual meeting so there are no minutes to review or approve. Troy reminded all that the minutes from all meetings are now uploaded to our website.

Treasurer's Report, Troy stated that Ellen submits the financial statements to the Council Board members the first of each month for the previous month. This report is summarized below for the month ending April 30, 2022. Ellen explained that we have two accounts, and this is the combined summary of the accounts. She explained our debits that would include this conference, World Workplace meetings, Scholarships, etc. She explained that our credits would be from membership dues, the registration fees from our spring events, and a huge plus for the Council is the support received from our sponsors. The board sincerely thanks our sponsors for all their support.



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Snapshot of Financial Activity

Previous Balances	Credits	Debits	Ending Balances
\$ 38,079.59	\$ 480.00	\$12,519.14	\$ 26,040.45
\$ 65,304.22	\$ 0.05		\$ 65,304.27
		Total:	\$ 91,344.72

Credits (deposits) include:

- Membership dues
- Interest earned

Debits reflect: NA for December

- IFMA Foundation Scholarship
- Spring Conference Shirt Giveaway

Memberships, Shantel stated that our membership is up by 30 and reminded all that those of us in attendance are our own ambassadors. Please help us grow and spread the word to co-workers and vendors.

Newsletter: Troy inquired of those in attendance who enjoys getting the newsletter that is sent out quarterly. By a raise of hands, it seems most like the newsletter. Troy asked for assistance in gathering articles for this newsletter by sending them to him or any of the board members or to Scott Smith directly. Scott does a great job putting it together.

Scholarships: Troy stated that applicants are due by June and once received from the IFMA Foundation he and Shantel work hard going through the applicants to choose two. They deep dive and try hard to get someone who is looking at Airport positions to award to if they can. Ellen stated the Council funds two scholarships annually totaling \$10,000. Part of these funds pay for the recipients' attendance at World Workplace.

Troy stated that Karilin Yin and Christina Toscano were awarded scholarships last year. Council members were able to meet Christina as she attended WWP last year.



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Tuition Reimbursement Program, Troy stated that we encourage members of the Council to take advantage of this program. We have only awarded one so far. If interested in getting your IFMA credentials such as your FMP, SFP, or CFM and your employer doesn't provide to pay those costs, please apply to the Airport Facilities Council for your IFMA credential education reimbursement.

World Workplace 2022, Troy stated this will be held in Nashville September 28-30.

Spring Conference 2023 Will be held in Phoenix Sky Harbor, date to be determined.

Survey, Troy stated that they are passing out a survey. Please take the time to fill it out. This helps us plan our events to see what our members like and benefit from.

Meeting concluded by 12:30

Salt Lake City Attendee List

Name	Organization
Ellen Crews	Woolpert
Patrick Haley	Seattle
John Means	Jackson
Nick Mesker	SLCDA
Cecile Ridings	Cincinnati
Gene Frazier	San Jose
Greg Nowakowski	Sacramento
James Lane	Sacramento
Ken Eckert	Tyson McGee
Stuart Mathews	Seattle
Erik Knowles	Seattle
Gene Bonney	Norfolk Airport Authority
Jeff Williams	Flagship
Charles Resta	Flagship
Gary Lovgren	Phoenix Sky Harbor
Susan Frazier	San Jose
Shantel Woods	Houston
Troy Donahue	Houston
Courtney Wright	Flagship
Don Toole	Flagship
Joshua Amos	IFMA
Mike Garlick	JBT
Tina Nee	SLCDA
Brian Butler	SLCDA

Name	Organization
Chris Johnson	SLCDA
Greg Arslanian	SLCDA
Medardo Gomez	SLCDA
Ed Clayson	SLCDA
Terry Bleak	SLCDA
Tyler Kimber	SLCDA
Victoria Tucker	SLCDA
Julie Robben	SLCDA
Celeste Elkins	SLCDA
Dana Cracraft	SLCDA
Russ Buhler	SLCDA
Jared Wendrich	SLCDA
Joe Mahaz	EDI
Angel Santos	Houston
Brandon Stout	SLCDA
Bruce Arnold	SLCDA
Jill Geboy	Woolpert
Rusty Hodapp	Woolpert
Christopher Knowlden	SLCDA
John Thompson	JBT
Frank Moore	JBT
Amy Tatum	Starboard Consulting
Doug Harris	SLCDA