



IFMA Airport Facilities Council
 Business Meeting Minutes via Teams
 August 11, 2022, 10:00 Eastern Time

Attendees

Troy Donahue	President, Houston Airport System
Bruce Arnold	President-Elect, Salt Lake City International Airport
Ellen Crews	Treasurer, Woolpert
Shantel Woods	Council Membership Chair, Houston Airport System
Cecile Ridings	Secretary, Cincinnati Northern Kentucky International Airport
Joshua Amos	Components Liaison, IFMA
John Means	Past President, Jackson Municipal Airport Authority

Monthly Meeting Minutes: The June meeting minutes were distributed for review. Bruce motioned to approve the June meeting minutes as presented, Ellen seconded the motion, all approved. The July meeting minutes were distributed for review. Cecile motioned to approve the minutes as presented, Bruce seconded the motion, all approved. Cecile to forward to Stuart to upload to our website.

Elections: Joshua will be getting the nominations as they come in and is sending them to John. Joshua stated that he has received three nominations for VP, Sacramento airport, someone from Canada and another from South Africa. All positions must have nominations. There is no limit to the number of nominations. Individuals can also nominate themselves.

Financial Statements, Ellen submitted the financial statements to the Council Board for the month ending July 29, 2022. This report is summarized below.

Snapshot of Financial Activity

Previous Balances	Credits	Debits	Ending Balances
\$ 30,854.09	\$ -	\$ -	\$ 30,854.09
\$ 65,304.38	\$ 0.05		\$ 65,304.43
		Total:	\$ 96,158.52

Credits (deposits) include:

- Interest earned

The first of August Ellen sent out reminders for the sponsorships.

The council recertification was submitted.

Annual Budget, Ellen developed a draft FY2023 budget, Cecile motioned to approve the FY2023 Budget, Troy seconded the motion, all approved.



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World Workplace 2022: Nashville TN September 28-30: Ellen stated that the breakfast is secured for our business meeting on the 27th. Flagship has agreed to present and should provide her the topic by the end of this week. Shantel has reached out to a few people from Nashville. Troy to follow-up with her when she returns on Monday to see if we have any confirmations. Discussion on the Foundation Charity Event Lip Sync Roundup. The cost to register for the Charity event would be the responsibility of each person and registration fee to participate for the group would be covered by the council. Being in different cities it would be difficult to plan or practice any skit for the Lip Sync.

Ellen asked Joshua to get Bruce on the AirFC bank account while we are together at WWP.

Newsletter: The newsletter went out this week. Cecile reminded everyone to begin sending Scott items for the next newsletter.

Scholarships: Troy mentioned that each scholarship recipient will attend World Workplace and will be attending our business meeting on Tuesday.

Spring Conference 2023 – Phoenix AZ Date TBD. No updates, Ellen provided the information they asked for, historically what we have done. The Phoenix airport is working with the City of Phoenix on this.

There being no further business before the Council, the meeting was adjourned at 10:58 am Eastern. Next meeting will be on September 8^h, 2022.