



IFMA Airport Facilities Council
Business Meeting Minutes via Teams
October 20, 2022, 10:30 Eastern

Attendees

Bruce Arnold	President, Salt Lake City International Airport
Mike Tasker	VP, Seattle-Tacoma International Airport
Ellen Crews	Treasurer, Woolpert
Cecile Ridings	Secretary, Cincinnati Northern Kentucky International Airport
Joshua Amos	Components Liaison, IFMA

Discussion on changing the time of this meeting that would work better for all and it was determined to change it to 3 pm Eastern however Shantel and Troy were not in attendance.

Monthly Meeting Minutes:

- August 2022 Minutes: Cecile motioned to approve the August board meeting minutes, Bruce seconded, all in favor, so approved.
- September 2022 Minutes: Bruce motioned to approve the September board meeting minutes, Mike seconded, all in favor, so approved.
- September World Workplace Minutes: Mike motioned to approve the World Workplace 2022 meeting minutes, Ellen seconded, all in favor, so approved.

Cecile will forward these minutes to Stuart Mathews (Seattle Tacoma International Airport) so he can upload them to our Council website.

Newsletter:

- Cecile stated that she did send Scott Smith (BEP Analytics) an article she saw about CVG a few weeks ago. She will look for additional articles.
- Bruce is working on the president's letter and should have that to Scott tomorrow.
- Ellen stated that one of the vendors at WWP was looking to write an article for our newsletter and she introduced him to Scott via e-mail.

World Workplace 2022: Nashville TN September 28-30:

Bruce mentioned that he left there with homework for Houston Airport, asking about ramp scrubbing equipment. Bruce was able to send that information to them.

Financial Statements, Ellen submitted the financial statements to the Council Board for the month ending September 2022. This report is summarized below.



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Snapshot of Financial Activity - Month Ending 30 September

Previous Balances	Credits	Debits	Ending Balances
\$ 34,414.09	\$ 1,929.85	\$ -	\$ 36,343.94
\$ 67,304.49	\$ 1.38		\$ 67,305.87
		Total:	\$ 103,649.81
Credits (deposits) include:			
<ul style="list-style-type: none"> • Interest earned • Annual Sponsorship proceeds 			
Debits reflect:			
NA			

Sponsorships. Ellen stated that her company agreed earlier this morning to renew at the higher platinum level sponsorship. Mike asked about the sponsorship levels, Ellen explained the different levels and forwarded the FY2023 Sponsorship program information to those in attendance.

Scholarships: The Council's two scholarship recipients did not attend WWP. The funds intended to cover their travel costs will roll over into the next year if should either of the recipients wish to attend. Discussion over what the IFMA Foundation does with the funds when the recipients don't attend, and our council needs to watch and keep track.

Ellen informed Mike regarding the Council's educational reimbursement budget, intended for council members wanting assistance with the cost of getting IFMA credentials. Discussion on conducting classes before the Spring Conference.

Spring Conference 2023, Phoenix May 3, 4 and 5th:

Bruce is reviewing the hotel contract that needs to be signed by him, Ellen is ready to cut the check for the hotel deposit.

Mike asked how we the news out for the Spring Conference to all airports? Joshua stated that he will send out the save the date with the hotel information to our council members. Discussion on how do we get this conference information out to all airports including those that may not be members Who has airport contacts?

There being no further business before the Council, the meeting was adjourned at 11:10 am Eastern. Next meeting is scheduled for November 10, 2022.