



IFMA Airport Facilities Council
 Business Meeting Minutes via Teams
 July 21, 2022, 10:00 Eastern Time

Attendees

Troy Donahue	President, Houston Airport Systems
Ellen Crews	Treasurer, Woolpert
Shantel Woods	Council Membership Chair, Houston Airport Systems
Joshua Amos	Components Liaison, IFMA

The meeting originally scheduled for 14 July had a few members out of town and therefore didn't have a quorum, was rescheduled for 21 July, but still did not have a quorum, as Bruce, John, and Cecile were unavailable.)

Monthly Meeting Minutes: The June meeting minutes were distributed for review, yet approval was deferred to August.

Elections: John Means, as past president, is responsible for putting the ballot together, but Joshua typically assists. He will get a ballot assembled.

Financial Statements, Ellen submitted the financial statements to the Council Board for the month ending June 30, 2022. This report is summarized below.

Snapshot of Financial Activity			
Previous Balances	Credits	Debits	Ending Balances
\$ 24,181.22	\$ 11,470.00	\$ 4,797.13	\$ 30,854.09
\$ 65,304.33	\$ 0.05		\$ 65,304.38
		Total:	\$ 96,158.47
Credits (deposits) include:			
• Membership dues			
• SLC Spring Conference Sponsorship			
• Spring Conference Registrations			
• Interest earned			
Debits reflect:			
• Spring Conference Meals, Speaker Gifts			



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World Workplace 2022: Nashville TN September 28-30: We will return to our usual pre-World Workplace schedule for our council meeting, on Tuesday morning, from 7:30 to about noon. We are set with the hotel space, and the food and beverage order will be placed prior to the event. An announcement about this meeting is posted on the Council's website, as well as on the first page cover of the quarterly newsletter. Troy will ensure he mentions it in his letter in the newsletter. Ellen will contact our sponsors to see if any want to do a presentation. Ellen will reach out and contact someone in the Nashville airport's maintenance group – about attending the Council meeting and possibly a short presentation.

Annual Budget, Ellen developed a draft FY2023 budget for the Board to review and approve but this action was deferred until our next meeting in August (no quorum).

Newsletter: Scott emailed the board a draft for review the evening of 20 July, no one on the call had yet reviewed.

Scholarships: Troy mentioned that each scholarship recipient will be in attendance at World Workplace, scholarship winners chosen by Troy and Shantel are:



John Lyimo

Malimbe Mwanza

Ecole Nationale de l'Aviation Civile, Master in Airport Management

St. Augustine University of Tanzania, Bachelor of Science in Tourism and Hospitality Management

Embry-Riddle Aeronautical University - Worldwide, Certificate in Aircraft Leasing and Funding

Air transport infrastructure and facilities investment are mushrooming across Africa as a result of booming tourism and renewed interest of investing in Africa by foreign companies through FDIs. All these have left African countries with a striking interest to further recruit skilled human capital with diverse skills for the development and sustainable management of the airport infrastructure and their associated facilities. This has prompted me to get involved with your respected foundation to request funding support to further develop my career in the air transport field to help Africa air transport prosper.



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Yousif Alqenai

Philadelphia Pennsylvania

Dalhousie University, Bachelors of Civil Engineering

Kansas State University, Masters of Civil Engineering

Temple University, Master of Architecture

Drexel University, Doctor of Philosophy - Civil Engineering (Anticipated date of graduation 06/2026)

My professional experience working at Kuwait Aviation Services as the unit manager helped bridge my education to the practical world. I will continue my Ph.D. and focus my research on building mechanics and envelopes and learn in detail the science behind building construction and maintenance. I will continue to look for opportunities to work in sectors that enhance my knowledge in facility management and network with exceptional and knowledgeable individuals who can help me thrive in the art of buildings.

Spring Conference 2023 – Phoenix AZ Date TBD: Ellen has participated in 2-3 calls with Gary Lovgren of Phoenix, provided budgetary information, and examples of costs that the Council has incurred in the past. Gary has a committee assembled that has been meeting to discuss the event, event activities, City of Phoenix support, and the like.

Sponsorships: Ellen has submitted invoices to all current sponsors, has yet to receive any funds from this particular invoice cycle. Shantel sent information to one vendor and also requested that Ellen send an invoice for HAS to become a sponsor as well (requested \$3,000).

There being no further business before the Council, the meeting was adjourned at 09:20 am Central. Next meeting will be on August 11th, 2022.