



IFMA Airport Facilities Council
 Business Meeting Minutes via Teams
 January 12, 2023, 3:00 pm Eastern

Attendees

Bruce Arnold	President, Salt Lake City International Airport
Ellen Crews	Treasurer, Woolpert
Cecile Ridings	Secretary, Cincinnati Northern Kentucky International Airport
Troy Donahue	Past President, Houston Airport Systems
Joshua Amos	Components Liaison, IFMA

Monthly Meeting Minutes: December 2022 Minutes were distributed for review, Troy motioned to approve the December board meeting minutes, Ellen seconded, all in favor, so approved.

Financial Statements, Ellen submitted the financial statements to the Council Board for the month ending December 2022. This report is summarized below.

Snapshot of Financial Activity - Month Ending 30 December

Previous Balances	Credits	Debits	Ending Balances
\$ 40,641.29	\$ 1,920.83	\$ 2,969.81	\$ 39,592.31
\$ 67,314.98	\$ 4.49		\$ 67,319.47
		Total:	\$ 106,911.78

Credits (deposits) include:

- Interest earned
- Annual Sponsorship proceeds Waterblasting (Hog Tech)
- Polo shirt sales (two, \$35/each)
- Membership dues

Debits reflect:

- Deposit for Top Golf Night-Out event

Foundation Funds disbursement for 2023 (unused Scholarship funds), the decision to discuss how the Council wants to handle the Foundation query was postponed until all board members can be present to discuss. Will place this topic on next month's agenda.

Sponsorships; Ellen stated that she received two partial-year sponsorships from Alice Bimrose with PSM-2 (Gold) and Swift Sensors (Platinum), during the first part of January.



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Newsletter: The newsletter was sent out but is not currently on our website. Cecile will send it to Stuart Mathews, Port of Seattle, to post it when she forwards the December approved minutes.

Spring Conference 2023, Phoenix May 3, 4, and 5th: Phoenix is moving along with the planning. Gary Lovgren sent the hotel block link to post to the site and Joshua already has it posted. Joshua stated that he wants to get the registration form on the website, and he asked about the registration price to include. Joshua will update the registration form now that we all agreed to maintain the current pricing and will get the form posted today.

Ellen stated that Gary, Alice, and herself have been working together on the program, but she hasn't yet seen the draft. She will contact them to see how many spots are filled and if we are 80 or 90% full, we can just post that agenda so members can begin making plans. Ellen stated that deposits were made for the hotel and the Night Out event. Joshua asked if we are OK with sending the program to marketing to get this out. Board members in attendance said the agenda is sufficient to distribute, and Joshua will begin working with IFMA marketing next week and get the program distributed by the end of that week.

Bruce stated Gary has a good handle on the agenda.

Troy stated that Alice has a roundtable discussion scheduled with Troy and John Means on it. Ellen stated that presenters she knows of are Flagship, Woolpert and EDI.

Other:

- Joshua stated that IFMA is giving away an SFP and that deadline is at the end of the month. Joshua will send the information to Bruce to review.
- Bruce inquired about the call for presentations that Joshua sent out, Joshua stated that it was for WWP and not specific to the Airport Council.

There being no further business before the Council, the meeting was adjourned at 3:22 pm Eastern. Next meeting is scheduled for February 9, 2023.