



IFMA Airport Facilities Council  
 Business Meeting Minutes via Teams  
 April 13, 2023, 2:00 pm Eastern

Current Board

Bruce Arnold, President, Salt Lake City International Airport	Mike Tasker, Vice President, Seattle-Tecoma International Airport
Troy Donahue, Past President, Houston Airport Systems	Cecile Ridings, Secretary, Cincinnati/N. Kentucky International Airport
Ellen Crews, Treasurer, Woolpert	Shantel Woods, Council Membership Chair, Houston Airport Systems

**Attendees**

Mike Tasker, Troy Donahue, Cecile Ridings, Ellen Crews, Shantel Woods, Joshua Amos-Components Liaison, IFMA

**Monthly Meeting Minutes:** The March 9, 2023 minutes were distributed for review, Mike motioned to approve the March board meeting minutes, Ellen seconded, all in favor, so approved.

**Financial Statements,** Ellen submitted the financial statements to the Council Board for the month ending March 2023. This report is summarized below.

**Snapshot of Financial Activity - Month Ending 31 March 2023**

Previous Balances	Credits	Debits	Ending Balances
\$ 49,304.06	\$ 720.00	\$ -	\$ 50,024.06
\$ 67,328.47	\$ 4.66		\$ 67,333.13
		<b>Total:</b>	<b>\$ 117,357.19</b>

Credits (deposits) include:

- Membership dues
- Interest earned

Debits: NA

**Spring 2023 Conference, Phoenix May 3, 4 and 5<sup>th</sup>.**

Agenda for conference is full and complete, Phoenix committee for the conference met this morning and everything is ready / Ellen to do some name tags for the event so she will need current registration list / Ellen is still in contact with the hotel regarding breakfast, they want to do it at 8 am and we start our conference at 8 / The sign in sheet will be on an iPad so no paper needed / food immediately outside the



IFMA Airport Facilities Council  
Business Meeting Minutes via Teams  
April 13, 2023, 2:00 pm Eastern

conference space, / transportation is ordered and paid / Mark Arbogast from RD Weiss is showing interest in joining again, we may see him in Phoenix / Speaker and attendee gifts have been received and are on site for the event / attendees so far registered is 46 currently.

**Newsletter;** A last minute sponsor just received is being added to the Newsletter and then it is ready for distribution.

**Banking Changes, Wells Fargo:** This is being worked on and no updates at this time.

**Foundation Scholarship Funds** disbursement for the unused Scholarship funds from the past few years, the board agreed upon usage and Troy notified IFMA to redirect the funds as follows:

1. An additional \$5250 scholarship award for 2023,
2. A donation of \$6104.76 to the Veterans Scholarship fund.

The Airport Facilities Council will continue to support two scholarships at \$3K each plus \$2K each for travel to attend World Workplace and \$250 for admin costs. Check is in the mail.

**Sponsorships,** Funds were recently received for another new Platinum-level sponsor. – Ameresco. They will be speaking at the spring conference.

**Memberships:** Shantel is reaching out to airport people as she travels by calling and during layovers to promote memberships. She is also looking at other conference registrations such as IFMA Facility Fusion and finding people that are not one of our council members but are employed by an airport and trying to make contact.

There being no further business before the Council, the meeting was adjourned at 2:25 pm Eastern.

Next meeting is scheduled for April 11th, 2023. We can utilize this time to follow up on the conference the week prior.